



**APPLICATION FOR
COMMERCIAL, INDUSTRIAL or INSTITUTIONAL USE**

<u>THIS SPACE FOR OFFICE USE ONLY</u>				
USE TYPE: (check one)	CU <input type="checkbox"/>	PU <input type="checkbox"/>	CU w/SPR <input type="checkbox"/>	PU w/SPR <input type="checkbox"/>
PROPOSED USE: _____				
MAP/ PARCEL NUMBER: _____		DISTRICT: _____		PERMIT NUMBER: _____
REFERENCE OTHER PERMITS: _____				
SETBACKS: Front: _____	Side: _____	Side: _____	Rear: _____	VARIANCES: _____
AGENDA DATE (If applicable): _____				
RECEIPT NUMBER: _____		AMOUNT: \$ _____	DATE: _____	
APPROVED BY: _____			DATE: _____	
CONDITIONS OF APPROVAL: _____				

PLEASE PRINT LEGIBLY

DATE: _____

- Address of Proposed Use: Street Address _____
City _____ State _____ Zip _____
- Application is for this type of business or use: _____
- Applicant's Name: _____
Business Name: _____
- E-mail address for primary contact (required) _____
PLEASE NOTE: When possible, any correspondence for an agenda item will be by email.
- Applicant's Mailing Address: P. O. Box _____
Street Address _____
City _____ State _____ Zip _____
- Applicant's Daytime Phone: _____ - _____ - _____
- Property Owner's Name: _____
- Is this application for **NEW CONSTRUCTION** Yes No (Interior Exterior
PLEASE NOTE: Departmental approvals are required for all new construction projects.
- If yes, provide a drawing that shows the following information:
 - The shape of the entire lot(s), including the location of streets adjacent to the property.
 - The location of all buildings, existing and proposed, including the setbacks of each building from the property lines.
 - The location of any streams, creeks, or easements.
 - The location of all parking and any outside storage areas.

10. Is this application for **USE IN AN EXISTING STRUCTURE**? Yes No
11. Is your business already in operation at this location? Yes No
12. Is this property on Public Sewer? **or** Septic Tank?
13. What is the size of the property? Number of acres _____ **or** Number of square feet _____
14. How many square feet does the building have? _____
 First Floor? _____ Second Floor? _____
15. How many **off-street** parking spaces will be provided? _____
16. If this application is for a church or restaurant, how many seats will be provided? _____
- PLEASE NOTE: All restaurants and prepared food services, whether new or a change of ownership, must supply approvals from the Macon Water Authority and either the Health Department or the Department of Agriculture prior to a zoning compliance being issued.***
17. If application is for a restaurant, please check approvals you have received:
 Department of Agriculture Health Department Water Authority
18. Is there a creek, stream, or major drainage way on this property? Yes No
19. Is this property or a portion of this property located in an established 100-year flood plain? Yes No
20. **Will signage be added or changed on this property?** Yes No
21. Has this change already occurred? Yes No
22. Will there be a face change on any existing sign? Yes No
23. Has this change already occurred? Yes No

PLEASE NOTE: This application applies to the construction on and use of a commercial, industrial, or institutional property. If signage is required, please alert staff and they will assist with the separate signage application. Signage is NOT permitted under THIS application.

PLEASE READ, SIGN AND DATE

This application does not violate any restrictive covenants applicable to the property and all statements are true to the best of my knowledge and belief. I realize that distances should be exact and if errors result in a violation of zoning regulations, then the structure will have to be removed.

As applicant, I hereby grant permission for Planning and Zoning personnel to enter upon and inspect the property for all purposes allowed and required by the Comprehensive Land Development Resolution for Macon-Bibb County, Georgia.

I hereby attest that I am the owner of the referenced property or have permission from the owner to make this application.

SIGNATURE _____ DATE _____

**Please make checks payable to Macon-Bibb County Planning and Zoning Commission
 If you have any questions and or concerns please contact us at info@mbpz.org**