



OUTDOOR ADVERTISING APPLICATION REQUIREMENTS

This packet contains a checklist and examples of what must be submitted with every outdoor advertising/billboard application. If each item is not included, the application will be considered incomplete. **MBPZ staff cannot process incomplete applications and cannot hold incomplete applications until the required items are submitted.** Faxed and emailed information shall not be accepted in lieu of original documents required for a complete application.

- 1. Outdoor Advertising Application
 - a. The application should be in the name of the property owner and bear his or her original signature, or a letter, bearing an original signature of the owner, authorizing another person to make the application in his or her name.
- 2. Survey by a licensed GA surveyor- 2 full size and 1 reduction is required:
 - a. Survey must be drawn to scale & show :
 - i. the location of the proposed billboard, including the billboard shape;
 - 1. staff cannot accept a sketch that is not drawn to scale and that accurately represents both the location and billboard design { V-shaped, etc.}.
 - ii. shall show all required setbacks from property lines and rights-of-ways;
 - iii. the 5000FT radius around the proposed billboard If application is for a multi-message billboard;
 - iv. distance to the nearest billboard, (cannot be within a 1,000LF of another billboard on either side of the road, regardless from the orientation;
 - v. a certificate that the proposed board is not a e located within five hundred (500) feet in any direction of a public park, public playground, public recreation area, public forest, scenic area, or cemetery and is not within one thousand (1,000) feet of the property line of a historic zoning district, national register historic district or any legally recognized historical site or monument;
 - 1. If the location does not meet these distance requirements, the certification will need to state the distance to each item and identify it by a name and address. If it's a historic district, the name shall be identified.
 - vi. a surveyor's seal with an original signature across seal.
- 3. If the application is a conditional use, the application shall include a narrative.
- 4. Structural plans of the billboard (2 full size and 1 reduction).
- 5. If your proposed sign requires any variances, you must submit a separate variance application which will require 2 full size and 1 reduction of the survey, and a narrative explaining why the variance is justifiable.

This check list must be submitted with the application and the MBPZ staff member must initial beside each box you have checked to verify that the application is complete. Failure to submit this checklist will constitute an incomplete application. MBPZ staff shall not complete a GDOT billboard application until a permit is issued for a specified location. Once the form is signed by MBPZ staff, a copy of the form shall be placed in the permit file.

10. To what street, highway, or interstate will the sign read? _____
11. Does your application include a certified drawing from a Georgia licensed surveyor showing that all setback requirements have been met from existing outdoor advertising signs, schools, public areas or buildings, historic districts or monuments, residential districts or structures? Yes No

PLEASE NOTE: Plans and specifications including structural details must be submitted with this application as well as a photograph of the proposed sign location. Multiple copies of the materials may be required.

PLEASE READ, SIGN AND DATE

This application does not violate any restrictive covenants applicable to the property and all statements are true to the best of my knowledge and belief. I realize that distances should be exact and if errors result in a violation of zoning regulations, then the structure will have to be removed.

As applicant, I hereby grant permission for Planning and Zoning personnel to enter upon and inspect the property for all purposes allowed and required by the Comprehensive Land Development Resolution for Macon-Bibb County, Georgia.

I hereby attest that I am the owner of the referenced property or have permission from the owner to make this application.

SIGNATURE _____ DATE _____

**Please make checks payable to Macon-Bibb County Planning and Zoning Commission
If you have any questions and or concerns please contact us at info@mbpz.org**

DRAWING DATE: 12096.DWG

EXISTING BILLBOARD FACING
EAST WESTWAY



THE FIELD DATA UPON WHICH THIS MAP OR PLAN IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 23,884 FEET, AND AN ANGULAR ERROR OF 09" PER ANGLE POINT, AND WAS ADJUSTED USING THE LEAST SQUARES METHOD. THIS MAP OR PLAN HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 23,749 FEET. THE LINEAR AND ANGULAR MEASUREMENTS SHOWN ON THIS PLAN WERE OBTAINED BY USING A TOPCON G.T.S. 210 SERIES TOTAL STATION.

- NOTES:
1. PROPOSED BILLBOARD CHANGE IS A MULTIPLE MESSAGE BILLBOARD.
 2. THE NEAREST MULTIPLE MESSAGE BILLBOARD IS WITHIN 513.6' RADIIUS OF PROPOSED BILLBOARD.
 3. PROPOSED BILLBOARD NOT WITHIN 1000' OF PROPOSED BILLBOARD ALONG EITHER SIDE OF ROAD EXCEPT AS SHOWN.
 4. PROPOSED BILLBOARD NOT WITHIN 200' OF RESIDENTIALLY ZONED PROPERTY.
 5. NO PUBLIC PARK, PUBLIC PLAYGROUND, PUBLIC REPRESENTATIVE AREA, PUBLIC FOREST, SCENIC AREA OR GEMMERY LOCATED WITHIN 500' OF PROPOSED BILLBOARD.
 6. PROPOSED BILLBOARD IS LOCATED WITHIN 247' OF THE PROPERTY LINE OF A RECORDED HISTORICAL SITE OR MONUMENT.

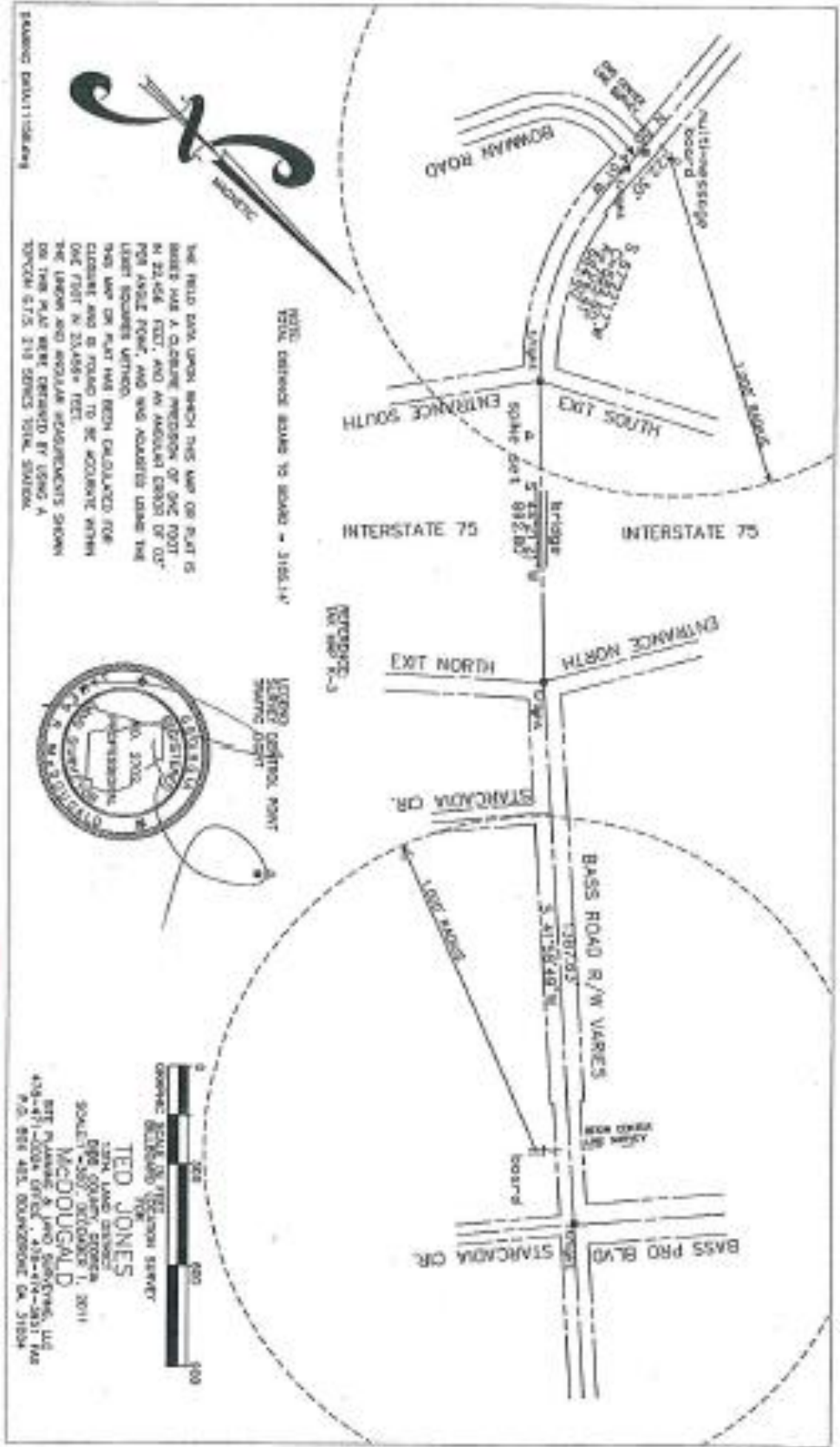
REFERENCE:
DEED BOOK 204, PAGE 631
TAX MAP 67-1

- LEGEND:
- EXISTING BILLBOARD
 - PROPOSED BILLBOARD
 - CONCRETE CONTROL POINT
 - SURVEY CONTROL POINT
 - BILLBOARD FENCE

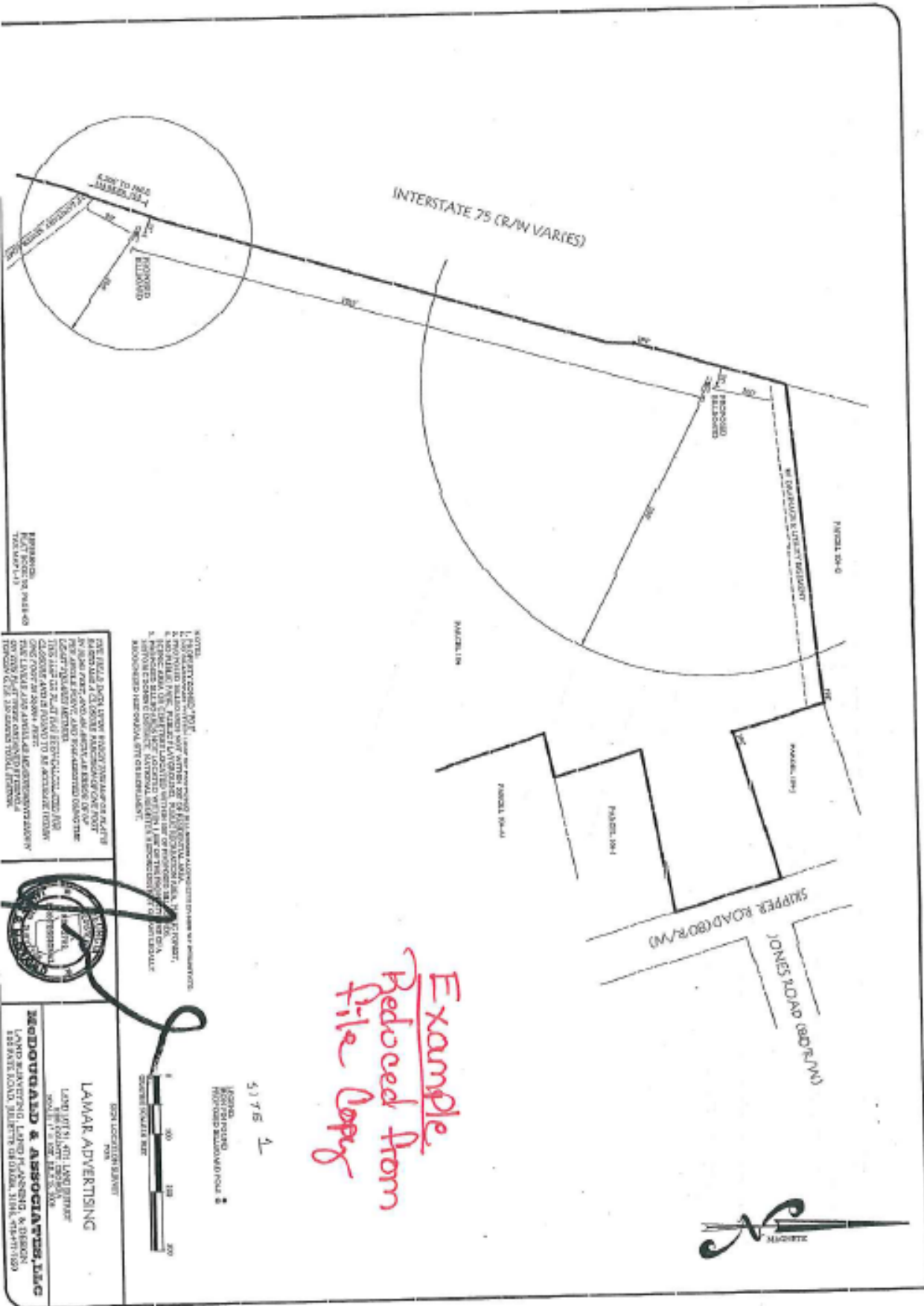


BILLBOARD LOCATION SURVEY
FOR
LARRY ADVERTISING
5800 LANTANA AVE.
SUITE 100
MCDONALD
McDONALD
SITE PLANNING & LAND SURVEYING, LLC
478-471-0024 OFFICE • 478-474-0901 FAX
P.O. BOX 405, DOLINGBORNE GA, 31004

*Example
Reduced from File Copy
Var from Multi-Message
From a Nat'l
Register district.*



EXAMPLE
 Reduced from
 File Copy -
 Variance Between digital
 Bands



*Example
Reduced from
file copy*

- NOTES:
1. THE SITE IS LOCATED AT THE INTERSECTION OF INTERSTATE 75 AND SKUPPER ROAD. THE SITE IS A 10.00 AC. PARCEL.
 2. THE SITE IS A 10.00 AC. PARCEL.
 3. THE SITE IS A 10.00 AC. PARCEL.
 4. THE SITE IS A 10.00 AC. PARCEL.
 5. THE SITE IS A 10.00 AC. PARCEL.
 6. THE SITE IS A 10.00 AC. PARCEL.
 7. THE SITE IS A 10.00 AC. PARCEL.
 8. THE SITE IS A 10.00 AC. PARCEL.
 9. THE SITE IS A 10.00 AC. PARCEL.
 10. THE SITE IS A 10.00 AC. PARCEL.

REMARKS:
PLAN SHOULD BE PREPARED
BY THE ARCHITECT.



WEDDING & ASSOCIATES, LLC
LAND SURVEYING, LAND PLANNING, & DESIGN
10000 W. WINDY HILLS DRIVE, SUITE 1000
DENVER, CO 80231

LAMAR ADVERTISING

LAND SURVEYING
10000 W. WINDY HILLS DRIVE
SUITE 1000 DENVER, CO 80231



5/17/16 1



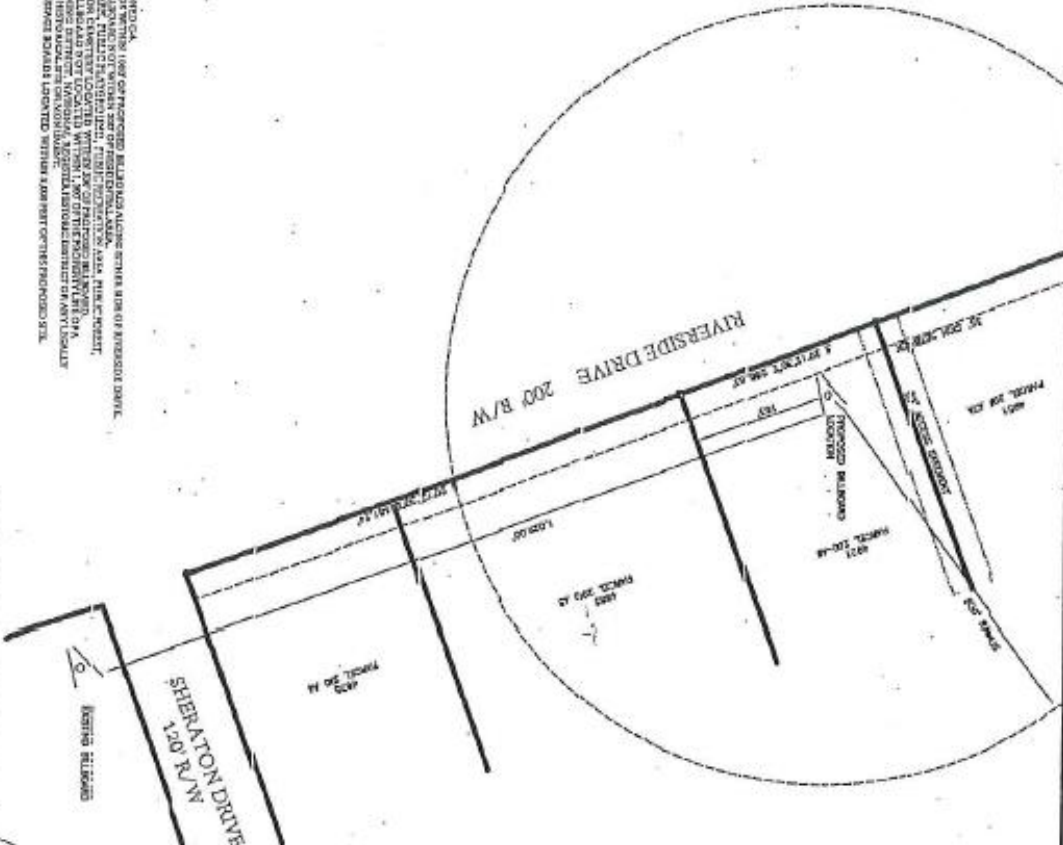
UNIVERSITY MICROFILMS INTERNATIONAL

- NORTH
1. THE PROJECT ZONING IS:
 2. THE PROJECT IS LOCATED IN THE CITY OF...
 3. THE PROJECT IS A...
 4. THE PROJECT IS...
 5. THE PROJECT IS...
 6. THE PROJECT IS...
 7. THE PROJECT IS...
 8. THE PROJECT IS...
 9. THE PROJECT IS...
 10. THE PROJECT IS...

THE ABOVE DATA SHOWS THE LOCATION OF THE PROJECT AS SHOWN ON THE PLAT. THE PROJECT IS A...



McDONALD & ASSOCIATES, LLC
 LAND SURVEYING, LAND PLANNING, & DESIGN
 400 SOUTH BROADWAY, SUITE 200, CHICAGO, ILLINOIS 60606



*Example
 Reduced
 from file
 copy*



Example of Cu applications

MACON-BIBB COUNTY PLANNING AND ZONING COMMISSION
CONDITIONAL USE APPLICATION OF [REDACTED] LLC and
[REDACTED]
1687 BASS ROAD

[REDACTED], a Georgia limited liability company (hereinafter, "[REDACTED]") owns fee simple title to 1.12 acres of real property located at 1687 Bass Road in Bibb County, Georgia (the "Property"). [REDACTED], a Georgia limited liability company ([REDACTED]) holds a leasehold interest in a portion of the Property for the purpose of constructing a billboard sign. A V-shaped billboard sign (the "Existing Sign") was previously approved for the Property by the Macon-Bibb County Planning & Zoning Commission (the "Commission") and has been installed on the Property since September, 2009.

Currently, [REDACTED] and [REDACTED] have filed a conditional use application with the Commission seeking approval to convert the Existing Sign to a multi-message board. The existing sign meets the requirements of Section 25.08[1],[2],[3] of the Macon-Bibb County Comprehensive Land Development Resolution (the "Resolution"), with the exception of Section 25.08[3](f), for which a simultaneous variance application is pending. *The size and height of the Existing Sign will not change.*

Electronic photographs of the Existing Sign will be provided to the Commission.

Example of Variance Narrative

MACON-BIBB COUNTY PLANNING AND ZONING COMMISSION
VARIANCE APPLICATION OF [REDACTED] and [REDACTED]
[REDACTED]
1687 BASS ROAD

[REDACTED] a Georgia limited liability company (hereinafter, [REDACTED]) owns fee simple title to 1.12 acres of real property located at 1687 Bass Road in Bibb County, Georgia (the "Property"). [REDACTED] a Georgia limited liability company ([REDACTED]) holds a leasehold interest in a portion of the Property for the purpose of constructing a billboard sign. A V-shaped billboard sign (the "Existing Sign") was previously approved for the Property by the Macon-Bibb County Planning & Zoning Commission (the "Commission") and has been installed on the Property since September, 2009. *The size and height of the Existing Sign will not change.*

Currently, [REDACTED] and [REDACTED] have filed a variance application with the Commission seeking a variance in the minimum distance requirements between an existing multi-message board located at 1550 Bass Road in Bibb County, Georgia (the "Alternate Board") and the Existing Sign. As shown on the attached survey, the distance from the Alternate Board to the Existing Sign is 3,105.14 feet, which is less than the 5,000 foot minimum distance between signs as established by Section 25.08 [3](f) of the Macon-Bibb County Comprehensive Land Development Resolution (the "Resolution").

The proposed variance should be granted to [REDACTED] and [REDACTED] for a multitude of reasons. First, Bass Road is rapidly becoming a major commercial road in Bibb County, located near the enormous Bass Pro Shop retail facility and the Shoppes at River Crossing. As such, Bass Road is already recognized as a commercial thoroughfare in north Bibb County suitable for multi-message requirements, as evidenced by the Commission's previous granting of the multi-message approval for the Alternate Board. Second, the distance between the Alternate Board and the Existing Sign includes the right of way for Interstate 75, which serves as a natural divider and buffer to prevent any visual clutter arising from the proximity of the Alternate Board and the Existing Sign. Third, the high-end multi message board is a significant investment and upgrade to the Existing Sign, reflecting the upscale nature of the retail and commercial properties located in the immediate vicinity of the Property. Fourth, the Existing Sign is located to the south of the right-of-way of Bass Road, while the Alternate Board is located to the north of the right-of-way of Bass Road. Fifth, there are no single family residential houses in the immediate vicinity of the Existing Sign. Finally, the Alternate Board cannot be seen from the Existing Sign, as evidenced by the electronic photographs provided with this narrative.

Given these facts, the variance can be granted without substantial impairment to the intent, purpose and integrity of the Resolution and will not be a detriment to the use and enjoyment of the adjoining or neighboring properties.

It is respectfully requested that the variance and simultaneous conditional use application for a multi-message board should be granted based on the facts as discussed herein.